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| **CHIEF OFFICER OCCUPANCY REPORT** | **Section 219****Regulation 67** |
|  |

 Form **48**

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| To: |  | *Building Surveyor* |

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|  |  | *Address* |

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|  |  |  |  | *Suburb/postcode* |

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| **Chief Officer details:** |  |

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| Chief Officer: |  |  |  |

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| --- | --- | --- | --- |
| Address: |  | Phone No: |  |

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| --- | --- | --- | --- | --- | --- |
|  |  |  |  | Fax No: |  |

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| Contact person: |  | Email address: |  |

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| **Details of building work:** |  |

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| --- | --- | --- | --- |
| Address: |  | Lot No: |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  |  |  | Certificate of title No: |  |

|  |  |  |
| --- | --- | --- |
| Type of work: |  | *(new building / alteration / addition / repair /demolition / removal / re-erection / other)* |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Use of building: |  | *(main use)*  | Building class: |  |

|  |  |
| --- | --- |
| **Report details:** |  |

The following drawings, specifications and other relevant documents were considered -

|  |  |
| --- | --- |
| *Document description:* | *Prepared by:* |
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The following additional documents and information was sought and obtained by the Chief Officer directly from the owner or the owner’s agent – *(copies to be include with report)*

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| *Document description:* | *Prepared by:* |
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| **Schedule** **1 Item** | **Chief Officer’s Report:** |
| 1 | Emergency vehicle access (BCA C2.3 & C2.4)*(Report)* |
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| 2 | Fire mains*(Report)* |
|  |  |
| 3 | Hydrants & hose reels*(Report)* |
|  |  |
| 4 | Sprinklers (including wall wetting sprinklers)*(Report)* |
|  |  |
| 5 | Fire and smoke alarms (in Class 2-9 buildings)*(Report)* |
|  |  |
| 6 | Fire control centres*(Report)* |
|  |  |
| 7 | Provisions for special fire hazard buildings (BCA E1.10, E2.3)*(Report)* |
|  |  |
|  |
| 8 | Stairwell pressurisation*(Report)* |
|  |  |
| 9 | Air handling systems - operational controls and indicators*(Report)* |
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| 10 | Smoke and heat vents*(Report)* |
|  |  |
| 11 | Smoke exhaust*(Report)* |
|  |  |
| 12 | Emergency lifts - Fireman’s lift controls*(Report)* |
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| 13 | Emergency warning and intercommunication systems*(Report)* |
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| 14 | Fire safety requirements proposed as part of an alternative solution in a bushfire-prone area |
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| 15 | Provision of documentation and signage required under the relevant Australian Standard*(design documentation; commissioning reports and installer statements; signage and operating instructions)* |
|  |  |
| You are advised that an evacuation plan is required for the building under the *General Fire Regulations 2010. (delete if not applicable)* |

 ***Signed: Date: Report No.***

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| Chief Officer: |  |  |  |  |  |