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|  |
| **CERTIFICATE OF COMPLETION – BUILDING WORK** | **Section 153****Section 104** |
|  |

 Form **20**

|  |  |  |
| --- | --- | --- |
| To: |  | *Owner /Agent* |

|  |  |  |
| --- | --- | --- |
|  |  | *Address* |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  | *Suburb/postcode* |

|  |  |
| --- | --- |
| **Permit Authority/Building Surveyor details:** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Permit Authority/ Building Surveyor: |  | Permit Number:*(if applicable)* |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Address: |  | Phone No: |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  |  |  | Fax No: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Licence No: |  | Email address: |  |

|  |  |
| --- | --- |
| **Details of building work:** |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Type of work: | Permit work |  |  | Notifiable work |  |

*(X one applicable.)*

|  |  |  |  |
| --- | --- | --- | --- |
| Address: |  | Lot No: |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  |  |  | Certificate of title No: |  |

|  |  |  |
| --- | --- | --- |
| Type of work: |  | *(new building / alteration / addition / repair / removal / re-erection / other)* |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Use of building: |  | *(main use)*  | Building class(es): |  |

|  |  |
| --- | --- |
| **Builder details:** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Builder: |  | Category: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Business name: |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Business address: |  | Phone No: |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  |  |  | Fax No: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Licence No: |  | Email address: |  |
|  |  |  |  |

|  |  |
| --- | --- |
| **Certificate details:** |  |

As the following permit and certificate have been issued in relation to the above building work –

|  |  |  |  |
| --- | --- | --- | --- |
| *Permit or certificate description:* | *Permit or Certificate No.* | *Date:* | *Issued by:* |
| Occupancy Permit: *(Delete if not required.)* |  |  |  |
| Certificate of Final Inspection: |  |  |  |

*Delete (permit work or notifiable work) section not applicable:*

**For Permit work:**

1. all of the conditions of the Building Permit have been complied with;
2. the certificate of final inspection (building work) has been issued in respect of the permit building work;
3. if the permit building work also included permit plumbing work –
4. a certificate of completion (permit plumbing work) has been issued in respect of the permit plumbing work; and
5. if required under the *Water and Sewerage Industry Act 2008*, a certificate of water and sewerage compliance (building) has been issued under section 56TD of that Act in relation to the permit building work; and
6. if the permit building work also included notifiable plumbing work –
7. a standard of work certificate (notifiable plumbing work) has been issued in respect of the notifiable plumbing work; and
8. if required under the *Water and Sewerage Industry Act 2008*, a certificate of water and sewerage compliance (building) has been issued under section 56TD of that Act in relation to the permit building work.

**For Notifiable work:**

1. the completed notifiable building work has been performed in accordance with the *Building Act 2016*;
2. the applicable building administration fee has been paid in respect of the work; and
3. if the notifiable building work also included notifiable plumbing work, a certificate of completion (notifiable plumbing work) has been issued in respect of the notifiable plumbing work.

this Certificate of Completion is issued under: *(Delete one not applicable)*

* Section 153 (Permit work)
* Section 104 (Notifiable work) of the *Building Act 2016*

 *Name (Print) Signed Date*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Permit Authority/ Building Surveyor: |  |  |  |  |  |
|  |  |  |  |  |  |
| Title: |  |  | Permit No: |  |